

Central Intelligence Agency



Washington, D.C. 20505

OCA FILE

SJUD / FOIA
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29 July 1988
OCA 2527-88

The Honorable Patrick Leahy, Chairman
Subcommittee on Technology and the Law
Committee on the Judiciary
United States Senate
Washington, D.C. 20510

Dear Mr. Chairman:

I am writing in response to your letter to Mr. John H. Wright, Information and Privacy Coordinator, Central Intelligence Agency. The letter asks for information regarding the manner in which the Agency processes requests under the Freedom of Information Act. Although your letter was dated 30 June 1988, it was received by Mr. Wright on 19 July 1988.

Because of the late date we received your letter, we were not able to provide you the requested information by 21 July. Nevertheless, we understand your desire to have answers to the questions prior to the FOIA hearing on 2 August. Enclosed are responses to many of the questions you have asked. Responding to the remaining questions would require an individual review of more than 1000 FOIA files. Such a review would require a significant expenditure of time and would interfere with the processing of current FOIA requests.

We also note that your letter requests a complete set of form letters sent to FOIA requesters. Since the Agency crafts individual responses to FOIA requesters, we have no form letters that can be provided.

We look forward to appearing at the hearing next week and hope that you will find the information we have provided helpful.

Sincerely,

[Redacted Signature]

For John L. Helgerson
Director of Congressional Affairs

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Enclosure

U N C L A S S I F I E D

The Honorable Patrick Leahy, Chairman,
ltr dtd 29 Jul 88, OCA 2527-88, re
response to ltr to John H. Wright asking
for info on how Agency process FOIA requests

A/D/OCA/JCG:bsb 29 Jul 88

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